

Become an Online Instructor (Part-Time)

- Candidates will be notified via email to schedule interview appointment in the first week in May 2018.
- Live interviews will be held in May 12th 2018.
- Hiring decisions will be made by the end of May.

Description:

On-Gate Academy is a virtual academy offers free & paid live & self-paced classes & courses in different aspects & fields, it has openings for part-time Online Instructors.

The Online Instructor is responsible for:

- Creating a curriculum based on the best knowledge in the field.
- Teaching the material with online video lessons.
- Leading online discussions of the course material via forums and web chat.
- Responding to learners' comments and questions posted online.
- Evaluating learners' papers, projects, tests and other assessments.
- Maintaining records on student progress/grades.
- Revise online content as directed.
- Maintain compliance with fair use and copyright law.
- Communicate an online, visible leadership presence in all online courses.

According to the Online Gate Academy rules, all instructors **should**:

- Attend at least one training session on creating classes & courses.
- Create at least one free self-paced course per month.
- Create few numbers of free live classes (max. 2 free live classes per week)
- Create any numbers of paid classes & courses.

Minimum Qualifications:

- Bachelor's Degree in Education or content area
- Classroom or online teaching experience
- Strong interpersonal/human relations skills
- High level ability of operating in an online capacity
- Ability to work independently
- Ability to organize time, projects and details
- High level of reliability and responsibility
- Must be a self-starter with the ability to multi-task and meet defined deadlines
- Must be flexible, committed, energetic, and receptive to change
- Ability to employ innovative problem solving techniques to accomplish objectives

Equipment Requirements:

- Computer
- High-Speed Internet Access
- Headset and Webcam.

Compensation:

- Instructors determine the preferred fees for their paid classes & courses. & thus their returns depend on their efforts & the number of classes & courses they teach.
- Our Instructors get paid 70% of the total payment from their paid classes & courses, while the other 30% for the on-gate academy services.
- Instructors get their payment during the first week of every month (PayPal or Cash).

Important Information:

- Online Gate Academy FAQ.
- Online Gate Academy Website: www.on-gate.com/
- Online Gate Career Application Page: careers.on-gate.com
- AFETS Website: www.aladdasi.com
- AFETS Contact Mail: info@aladdasi.com
- On-Gate Contact Mail: info@on-gate.com

Once Hired:

- Signed contract will be sent to the instructor.
- Instructor will attend training session/s on how to create live & self-paced classes & courses.

FAQs for Instructors

1. How does On-Gate collect payments from my students?

Students can take a course only after enrolling in it. During enrollment, they are asked to pay the required course fee. They can pay the fee through credit card or PayPal, in addition to other regional payment options. On-Gate sends an email notification to the students once they are successfully enrolled in the course.

2. What payment methods can students use?

Students can use Net Banking, Debit Card, Credit Card, PayPal, Cash Cards, Mobile Banking, Wire Transfer, Bank Deposit and Check, for paying the course fee. In some countries, they can use Credit Card and PayPal as modes of payment.

3. When will I get the payment? How can I withdraw my money?

Instructors get their payment during the first week of every month (PayPal or Cash). You can ask to withdraw your money by writing to info@on-gate.com. On-Gate can send payments to your PayPal account.

4. Do I need to reach a minimum amount before withdrawing funds from my account?

No, you don't need to reach a minimum amount to withdraw your money.

5. What currencies can the students use to pay?

On-Gate supports US Dollar (USD), students from all countries will see the amount in US Dollars.

6. What is the On-Gate Guarantee?

All paid courses on On-Gate are labeled with the On-Gate Guarantee. For instructors, this means that On-Gate will ensure that only the learners who have paid the course fee can access your course. For learners, this means that On-Gate provides a great learning platform and the delivery of course content as specified in the course description. For learners, we offer a refund under these conditions:

If they want to withdraw from the course before the second scheduled live, online class.

If they are not satisfied with the content or tests within 15 days of enrollment for a course that does not include LIVE online classes.

7. Does On-Gate charge a commission or marketing fee for courses?

On-Gate charges a flat fee of 30%* per transaction.

*Limited period offer.

8. How can I get more information?

For more questions, contact the On-Gate Team at info@on-gate.com. We would be glad to give you a free demonstration or walk-through of the payment process.